



Covid-19 Secure Policy

This policy is a list of safety measures that have been put in place to reduce and protect each other from transmission of coronavirus (COVID-19) within the dance studio. We must all do our part to ensure risk is minimized and establish a routine that will enable us to continue to operate safely.

Please adhere to the following:

1. There will be a separate entrance and exit for United students to the dance studio, this will be via the brown gates to the side of the hall which will be left open when we are teaching.
2. Please arrive no more than 10 minutes prior to your lesson time AND WAIT AT THE DOOR UNTIL YOU ARE MET where your temperature will be taken and recorded on a track and trace form prior to entry (this information will be held for 21 days and shredded after this time)

For private lessons:

Upon entry there will be 'welcome' tables where you should take a seat, there will be the following;

- Safety Guidelines (please ensure you read these thoroughly)
- Hand sanitizer (please ensure you sanitise your hands)

For group classes:

- Upon entry please sanitise your hands
- Take a seat at an empty table
- You will be allocated a 2m square floor space marked with a circular 'floor vinyl' to ensure social distancing during your class

3. You will not be required to wear a mask or face covering during your lesson as distancing of 2 meters will be maintained. Please refer to our risk assessment.
4. Your teacher will collect you when ready and you will be taken to your dance floor area along with your parent/guardian who must remain at their allocated table throughout the lesson.
5. The studio will have hand sanitising stations in various spaces around the studio
6. Payment must be made prior to your lesson either via BACS or card payment, any cash payments should be given in a sealed envelope with the correct money.
7. If you wish to talk to your teacher, we ask that conversations take place during or prior to your lesson to ensure that we can keep to our schedule. Alternatively, your teacher is always happy to have any discussion via email or telephone.
8. The dance floor will be split into two or three areas to ensure social distancing, your teacher will also need to ensure they keep to the 2m distancing rule.

9. Lessons will only be for solos or couples from the same household.
10. There will be a one way system (ANTI-CLOCKWISE) around the hall with a separate Entry and Exit, this must be adhered to at all times (see map)
11. Parents/Guardians: Only one is permitted per child under 16
12. Please bring your own drinks
13. You should come ready dressed for lesson (shoes can be put on in the studio)
14. Try to ensure that you have made use of toilet facilities prior to coming to the studio. There will be limited access to the toilets.
15. If you are unwell or are displaying symptoms of Coronavirus (COVID-19), these include high temperature, and/or new continuous cough, shortness of breath please do not come into the school and self isolate or contact 111 for testing.
16. At the end of the lesson you will be required to leave via the Exit door.
17. Due to restrictions on the amount of lessons we can now have in the studio, there will be a **Strict 48 hour cancellation policy** you will still be charged in full for the lesson if less than 48 hours' notice received.